

Energy Conservation Assistance Program application



Please complete each of the following before mailing your application:

- Complete the application in full (or we will not be able to process your application).
- Attach the most recent Notice of Assessment* for each member of the household 18 years of age or older, or other approved proofs of income.
- Please black out all personal information on the Notice of Assessment except Line 150 and your name.
- Ensure every member age 18 and over signs Section 3 below.
- BC Hydro Account Holder sign the bottom of this application.
- FortisBC Account Holder sign the bottom of this application (if there is a FortisBC natural gas account associated with this residence).
- Attach the Landlord Consent Form (if you rent).

If you require assistance completing this application form please call **1-877-806-3242**.

*Canada Revenue Agency sends a Notice of Assessment after you have filed your income taxes each year. Visit cra-arc.gc.ca for more information.

1. Account holder information

BC Hydro account

First name (on BC Hydro bill)	Last name (on BC Hydro bill)	Home phone number	Other phone number
BC Hydro account number	Account address	City	
Province	Postal code	Email address	

FortisBC (natural gas) account

First name (on FortisBC bill)	Last name (on FortisBC bill)	FortisBC account number
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If I do not qualify for this offer, please use the information in this application to determine my eligibility for the free Energy Saving Kit.

Where did you hear about this program?

- BC Hydro/FortisBC bill insert
 Received a phone call
 Website
 Friends/family
 Received a promotional package/flyer
 Other:

Promo code, if applicable:

2. Property information

How many people live in your home?	How many people living in your home are 18 years of age and over?	Do you own or rent your home? (If you selected rent, please complete and attach the Landlord Consent Form) <input type="checkbox"/> Own <input type="checkbox"/> Rent
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What type of hot water heating do you have?

- Gas
 Electric
 Propane/diesel
 Wood
 Other
 Unknown

How is your home heated?

- Gas
 Electric
 Propane/diesel
 Wood
 Other
 Unknown

What type of home do you live in? (Please note: apartment units are not eligible.)

- Single-family (detached house)
 Duplex
 Townhouse
 Mobile
 Other:

3. Income qualification and authorization for disclosure and collection

I understand that BC Hydro requires proof of income for every household member 18 years of age or older in order to qualify the household for the Energy Conservation Assistance Program. All household members over the age of 18 years must consent to BC Hydro's collection of their income qualification information by each separately signing the declaration below:

Declaration: I am 18 years of age or older, a member of the household that is the subject of this application, and by signing below, I consent to BC Hydro collecting my income qualification information through the copy of the qualifying documentation that is attached with this application.

First name	Last name	Signature	Date (Yr/Mth/Day)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

MUST COMPLETE

By signing below, I certify that I understand and agree to all of the preceding declarations and all terms and conditions that follow on this application. I certify that all the information is true and complete in every respect and that any willful misstatements may cause the rejection of my application.

_____	_____
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BC Hydro Account holder signature

Date (Yr/Mth/Day)

_____	_____
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FortisBC Account holder signature

Date (Yr/Mth/Day)

Mail completed application to:
 BC Hydro and FortisBC ECAP Operations
 PO Box 8910 Stn Terminal
 Vancouver, BC V6B 9Z9

Read the next page carefully →

For those applicants that meet these criteria, FortisBC will also evaluate the applicant's annual gas consumption.

Energy Conservation Assistance Program

Terms and conditions



- Residential property refers to the home occupied by an income-qualified owner or tenant at the address listed on this application and meets the qualifications set out below.
- The applicant must at all times:
 - Be of a legal age of at least 18 years old as of the time of submission of this application
 - Be the current lawful occupant of the residential property and occupy the property as their principal residence on a year-round basis
 - Be an active BC Hydro residential account holder for the residential property referred to in this application, and if applicable, be an active FortisBC Energy residential natural gas account holder for the residential property referred to in this application
 - Income qualification is based on the applicant's combined gross (before tax) household income being less than the most recent income cut-offs as per the Household Income Thresholds Table.

HOUSEHOLD INCOME THRESHOLDS			
Household Size	Maximum Household Income	Household Size	Maximum Household Income
1	32,400	5	68,400
2	40,400	6	77,100
3	49,600	7+	85,800
4	60,300		

- BC Hydro and FortisBC reserve the right to, at any time, verify the accuracy and completeness of any and all information provided by the applicant, and the applicant must cooperate with this verification process. The applicant must

- notify Energy Conservation Assistance Program (ECAP) Operations if any information provided as part of this application changes at any time after the submission of the application.
- The residential property must be a fully serviced existing building suitable for human habitation that is occupied on permanent year-round basis (attached garages, outbuildings, buildings under construction, and unoccupied buildings are not eligible), and deemed to be in suitable condition for the improvements available through the program.
- BC Hydro and FortisBC may without penalty or obligation, at its sole discretion, at any time, modify any terms or conditions or any of its requirements for program eligibility, and modify or terminate the program.
- BC Hydro and FortisBC have the right to prioritize applications for program support within available funding based on any criteria deemed appropriate.
- The availability, timing, and amount of program support are subject to available program funding.
- BC Hydro and FortisBC are not obligated to provide program support to any applicants including those who meet all program eligibility criteria. It is within BC Hydro's and FortisBC's sole discretion to accept or reject any applicant who meets all program eligibility criteria.
- BC Hydro and FortisBC will decide in their sole discretion which improvements an approved applicant will receive. Mobile homes are not eligible to receive insulation or furnace upgrades.
- Households (determined by service address) are not eligible to receive the program more than once every 10 years.
- Services for applicants in remote or hard-to-service locations may vary.

Declaration and consent

- I confirm that I am the owner of the above household or, if not, that I have the owner's permission to proceed with this application and the implementation of improvements to the household as contemplated by the program.
- If I rent my home, I understand that any improvements completed under this program cannot form the basis for an increase in rent above the provincial guidelines as it is not an expenditure that my landlord will have incurred
- If this application is approved, I grant permission for the program contractors to conduct a free energy-efficiency evaluation of my home and to install free basic energy-efficient products including but not limited to: energy-efficient lighting, weatherstripping, water-efficient shower heads, faucet aerators, pipe wrap, and night light(s).
- If during the free energy-efficiency evaluation of my home contractors determine that the property qualifies for further upgrades that would be administered by FortisBC, including, for example, insulation and furnace upgrades, I hereby grant permission to FortisBC and FortisBC contractors to conduct an advanced assessment on the property, which may include but is not limited to a basic survey of the home's air quality, assessment of the level of the insulation in the home, and an estimation of the efficiency of gas furnaces.
- I acknowledge and agree that BC Hydro and FortisBC are not the designers, manufacturers or installers of the products installed under this program and that BC Hydro and FortisBC make no representation or warranty of any kind concerning such products or their installation or any potential cost savings there from. I further irrevocably waive any and all actions, claims, suits and demands (whether based in contract, tort, equity or otherwise) that I have or may in the future have against, and irrevocably release from liability and agree not to sue, BC Hydro, FortisBC or any of their affiliates or any of their respective officers, directors, employees, agents, contractors or representatives for any type of loss or damage that I may suffer including, without limitation, property loss or damage, financial loss or damage, or personal injury that arise or accrue from, as a result of, in relation to, or in connection with my involvement in the program or the use and installation of these products.
- I understand that any improvements to be performed in my home are subject to the availability of funds, program goals, and eligibility of the household under the program guidelines.
- I have attached the most recent copy of a qualifying document for each member of the household 18 years of age and over and permit BC Hydro and FortisBC to use this information to determine the total household income at the above residential property.
- If I have indicated that in the case that I do not qualify for the ECAP, I would like BC Hydro to use the information in this application to determine my eligibility for the free Energy Saving Kit (ESK) Program, I consent to BC Hydro shipping me a free ESK in the case that I do qualify for the free ESK.
- If I rent my home, I understand that work cannot be completed in my home without the permission of my landlord and that it is my task to have my landlord complete the Landlord Consent Form and attach the completed form to my application.
- If I rent my home, I understand and agree that all products installed and/or replaced in my home under the ECAP program, including but not limited to appliances (for example, refrigerators and furnaces), fixtures (for example shower heads, faucet aerators) and all other improvements are the property of the building owner and I will not remove or alter them.

Consent to use information

- I understand that BC Hydro is collecting my personal information on this form for the purpose of administering ECAP. BC Hydro administers this program and related activities in furtherance of BC Hydro's energy conservation mandate and obligations under the Clean Energy Act and the Utilities Commission Act. BC Hydro uses, discloses and collects my personal information in accordance with the provisions of the Freedom of Information and Protection of Privacy Act. **If I have any questions regarding ECAP, and/or the information collection undertaken on this form, I can contact BC Hydro at 604 224 9376 or 1 800 224 9376.**
- I understand that, if I have indicated that there is a FortisBC account associated with my residence, BC Hydro may disclose my personal information on this form, any information disclosed to BC Hydro as part of my application to the program, as well as information regarding the improvements carried out in my home under ECAP to FortisBC and its contractors. This includes, but is not limited to; my name, contact information, FortisBC Account number, health and safety assessment results, products installed, and building information and I consent to that disclosure. I understand that FortisBC will use and dispose of this information in accordance with the provisions of the Personal Information Protection Act.
- I consent to BC Hydro, FortisBC, and their contractors carrying out any necessary inquiry and to collect and use any information provided by me under this program for the purposes of administering, carrying out and evaluating the program including, without limitation, determining my eligibility to receive benefits under this program, conducting an evaluation of my home, recommending and installing energy-efficient measures in my home and conducting a quality assurance evaluation. Specifically, I understand that, if I qualify for further benefits under ECAP that are administered by FortisBC, BC Hydro may disclose my personal information on this form, any information disclosed to FortisBC as part of my application to the program, as well as information regarding the work that was carried out in my home under ECAP to FortisBC and its contractors. This includes, but is not limited to: my name, contact information, FortisBC Account number, health and safety assessment results, products installed, and building information. I consent to such disclosure and understand that FortisBC will use and dispose of such information in accordance with the provisions of the British Columbia Personal Information Protection Act.
- I also consent to BC Hydro's, and if I have indicated that there is a FortisBC account associated with my residence, FortisBC's internal use of any information provided by me in this application and under this program and my BC Hydro and if applicable, FortisBC account information, including electricity and natural gas consumption at the above household for a period of 36 months before program participation and 36 months after program participation, for purposes of: (i) administering and verifying the effectiveness of the program, and (ii) expanding existing programs and designing new programs to better serve the needs of residential customers.
- I understand that BC Hydro, FortisBC and the program's contractors may contact me (by phone, email, direct mail or similar method) for the purposes of program administration, implementation, quality assurance and evaluation and/or to provide me with further information on this or other similar conservation-related programs.

FortisBC Energy Inc. does business as FortisBC. The company is an indirect, wholly owned subsidiary of Fortis Inc. FortisBC uses the FortisBC name and logo under license from Fortis Inc.